

Trumbull County Board of Developmental Disabilities
Regular Board Meeting
October 24, 2016

Vice President Lawrence Connelly called the Monday, October 24, 2016 Trumbull County Board of Developmental Disabilities Regular Board Meeting to order at 5:30 p.m.

I. ROLL CALL

Present: Ms. Mary Cunningham Mr. Lawrence Connelly
Mr. Larry Larson Ms. Elizabeth Calderone
Ms. Cynthia Poplyk Mr. Dominic Albanese

Excused: Mr. Kevin Reilly

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Resolution 58 – 2016:

Adopt a motion to approve the minutes of the August 22, 2016 regular board meeting and August 22, 2016 and October 5, 2016 special board meetings.

Motion: Mr. Dominic Albanese Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>Abstained</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

IV. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA

V. AUTHORIZATION FOR PAYMENT OF BILLS

Resolution 59 – 2016:

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of August and September 2016 by the Auditor.

Motion: Ms. Cynthia Poplyk Second: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

VI. OLD BUSINESS BEFORE THE BOARD

VII. NEW BUSINESS BEFORE THE BOARD

Resolution 60 – 2016:

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for September and October 2016:

Substitute List – Additions/Deletions:

1. McKenzie Garland – removed from the Substitute Summer Custodian list effective 8/19/2016.
2. Lauren Bower – removed from the Substitute Summer Custodian list effective 8/10/2016.
3. Andrea Chalker – removed from the Substitute Summer Custodian list effective 8/19/2016.
4. Renee Claffin – removed from the Substitute Classroom Assistant list effective 8/10/2016.
5. Tauri Dikun – added to the Substitute Workshop Specialist list effective 9/15/2016 @ \$10.00 per hour.
6. Lexi Ferguson – added to the Substitute Workshop Specialist list effective 9/15/2016 @ \$10.00 per hour.
7. Christopher Lunce – added to added to the Substitute Classroom Assistant list effective 9/27/2016 @ \$10.00 per hour.
8. Joseph Shaffer – added to the Substitute Bus Aide list effective 10/10/2016 @ \$10.00 per hour.
9. Amber Day – added to the Substitute Bus Aide list effective 10/10/2016 @ \$10.00 per hour.

New Hires:

1. Lisa Moser – hired as Pre-School Teacher effective 8/22/2016 @ \$50,965.97 annually. Lisa fills the vacancy due to the resignation of Sally Biviano whose salary was \$41,682.94 annually.
2. Shannon Lesnak – hired as a Pre-School Teacher effective 8/22/2016 @ \$37,860.43 annually. Shannon fills the vacancy due to the resignation of Julia Napoleon whose salary was \$41,682.94 annually.
3. Barbara Thomas- hired as a Physical Therapist effective 8/22/2016 @ \$54,424.37 annually. This is a new position approved by the Board.
4. Loni McNany – hired as Physical Therapist effective 8/22/2016 @ \$52,604.17 annually. This is a new position approved by the Board.

5. Kathryn Bayuk – hired as an Occupational Therapist effective 8/22/2016 @ \$58,064.81 annually. This is a new position approved by the Board.
6. Jennifer Haines – hired as an Occupational Therapist effective 8/22/2016 @ \$52,604.17 annually. This is a new position approved by the Board.
7. Jamelle Vann – hired as a 12-Month Bus Aide effective 8/22/2016 @ \$17,472.13 annually. Jamelle was previously a Substitute Bus Aide. He fills the vacancy due to the promotion of Jeff Loew whose salary was \$18,078.71 annually.
8. Heather Keeling – hired as a Cook Assistant effective 8/22/2016 @ \$9,482.02 annually. Heather was previously a Substitute Classroom Assistant. She fills the vacancy of Anna Bacak whose salary was \$9,902.41 annually.
9. Lindsey Ware – hired as a Service and Support Administrator and was awarded a 1-year contract effective 9/26/2016 through 8/31/2018 @ \$44,000.00 (Salary Grade C). Lindsey will be filling the vacancy due to the non-renewal of Stephen Molchan's contract.

Changes:

1. Sandra Kernen – position transitioned to Assistant Principal from Pre-School Director effective 8/22/2016. Sandra was awarded a 1-year contract effective 8/22/2016 through 8/31/2017 @ \$72,000.00 annually. Her previous salary was \$65,975.00 annually.
2. Florence Keeling – awarded position of Pre-School Teacher effective 8/22/2016 @ \$56,244.59 annually. Florence was previously an Early Intervention Specialist @ \$70,305.74 annually. This position was converted from an EI Specialist to Pre-School Teacher.
3. Kelli Caraway – reassigned to the position of School-Age Teacher effective 8/22/2016 @ \$56,244.59 annually. Kelli was previously an Early Intervention Specialist @ \$70,305.56 annually. This position was converted from EI Specialist to School-Age Teacher.
4. Jeff Loew – promoted to the position of Classroom Assistant effective 8/22/2016 @ \$20,357.54 annually. Jeff was previously a 12-Month Bus Aide. He fills the vacancy due to the retirement of Kathy Hafely whose salary was \$21,605.37 annually.
5. Erin Saksa – promoted to 12-Month Bus Driver effective 8/22/2016 @ \$25,884.46 annually. Erin was previously a 12-Month Bus Aide. She fills the vacancy due to the resignation of Courtnie Garland whose salary was \$25,884.46 annually.

Resignations/Retirements:

1. Barbara Rodgers – resigned as Custodian effective 8/30/2016. Barbara had been with the program since November 2008.
2. Mary Handzlik – resigned as Service and Support Administrator effective 10/7/2016. Mary had been with the program since November 2012.
3. Brian Engelmores – resigning as Habilitation Director effective 10/27/2016. Brian has been with the program since March 2003.
4. Kathleen Hafely – retired from the position of Classroom Assistant effective 8/31/2016. Kathy had been with the program since August 1986.
5. Bruce Bunker – resigning from the position of Custodian I effective 11/4/2016. Bruce has been with the program since September 2008.

Layoff/Recall: None.

Other:

1. Stephen Molchan – non-renewal of limited management contract ending 8/31/2016.
2. Michelle Carr – Disability Separated from the position of Workshop Specialist effective 9/16/2016.

Motion: Ms. Mary CunninghamSecond: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

Resolution 61 – 2016:

Adopt a motion to amend Board policy Do Not Resuscitate Orders and Advanced Directives as contained in the board Policy Manual Section 5.33 and the Student/Adult Consumer Manual Section 6.8.

Motion: Mr. Larry LarsonSecond: Ms. Cynthia Poplyk

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

Resolution 62 – 2016:

Adopt a motion to rescind Board Policy 8.7 entitled Annual Planning Process Resolution due to changes in the Ohio Administrative Code which renders the policy obsolete.

Motion: Ms. Mary CunninghamSecond: Ms. Elizabeth Calderone

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

Resolution 63 – 2016:

Adopt a motion to approve the Superintendent Professional Development Plan as if fully re-written herein.

Motion: Ms. Mary Cunningham Second: Mr. Larry Larson

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

Resolution 64 – 2016:

Adopt a motion to enter into executive session to consider the performance evaluation of Edward Stark, Trumbull County Board of Developmental Disabilities' Superintendent.

Motion: Mr. Dominic Albanese Second: Mr. Larry Larson

Time In: 6:00 p.m. Time Out: 6.25 p.m.

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____

Mr. Kevin Reilly Excused _____

The Vice President declares the motion carried.

VIII. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:

- 1. Superintendent’s Report.
- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

IX. HEARING OF VISITORS

X. ADJOURNMENT

Resolution 65 – 2016:

Adopt a motion to adjourn.

Motion: Ms. Cynthia Poplyk

Second: Mr. Lawrence Connelly

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>X</u>	_____
Ms. Cynthia Poplyk	<u>X</u>	_____
Mr. Kevin Reilly	<u>Excused</u>	_____

The Vice President declares the motion carried.

The Vice President adjourned the meeting at 6:27 p.m.