

Trumbull County Board of Developmental Disabilities  
Annual Organizational Board Meeting  
January 27, 2020

President Kevin Reilly called the Monday, January 27, 2020 Trumbull County Board of Developmental Disabilities Annual Organizational Board Meeting to order at 5:30 p.m.

**I. ROLL CALL**

Present: Mr. Mauro DiVieste Mr. Dominic Albanese  
Ms. Mary Cunningham Mr. Kevin Reilly  
Ms. Elizabeth Calderone

Excused: Ms. Cynthia Poplyk Mr. Larry Larson

**II. PLEDGE OF ALLEGIANCE**

**III. SWEARING IN OF BOARD MEMBERS**

Superintendent Edward Stark administered the Oath of Office to Elizabeth Calderone and Mauro DiVieste.

**IV. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**Resolution 01 – 2020:**

Adopt a motion to approve the minutes of the December 16, 2019 board meeting.

Motion: Ms. Mary Cunningham Second: Mr. Dominic Albanese

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>Abstained</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**V. ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

**Resolution 02 – 2020:**

Adopt a motion to approve the results of the election for board officers for 2020 as follows:

Kevin Reilly, President  
Elizabeth Calderone, Vice President  
Cynthia Poplyk, Secretary

Motion: Ms. Mary Cunningham Second: Mr. Mauro DiVieste

**DISCUSSION**



**Resolution 04 – 2020:**

Adopt a motion to confirm approval of Policy 2.19 of the Board Policy Manual entitled “Public Notice of Board Meetings” as established rules for notification to the public of regular board meetings, special board meetings, and emergency board meetings.

Motion: Ms. Mary Cunningham                      Second: Mr. Mauro DiVieste

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>  X  </u>	_____
Ms. Elizabeth Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>  X  </u>	_____

The President declares the motion carried.

**Resolution 05 – 2020:**

Adopt a motion to establish a County Board member training schedule for 2019 as required by Ohio Administrative Code 5123:2-1-13. A Board member training session will be conducted an hour following 4 regular board meeting dates, to be determined, in addition to the two required webinars as scheduled by the Director of the Department of Disabilities. The training will cover topics as required by rule and identified by the Director.

Motion: Mr. Elizabeth Calderone                      Second: Mr. Dominic Albanese

**DISCUSSION**

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>  X  </u>	_____
Ms. Elizabeth Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>  X  </u>	_____

The President declares the motion carried.

**VI. AUTHORIZATION FOR PAYMENT OF BILLS**

**Resolution 06 – 2020:**

Adopt a motion for the Superintendent to authorize the payment of the bills for the month of December 2019 by the Auditor.

Motion: Mr. Dominic Albanese                      Second: Ms. Mary Cunningham

## DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Mauro DiVieste	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

**VII. OLD BUSINESS BEFORE THE BOARD****VIII. NEW BUSINESS BEFORE THE BOARD****Resolution 07 – 2020:**

Adopt a motion, by unanimous consent, to confirm the following list of personnel actions, as one motion, for January 2020:

**Substitute List – Additions/Deletions:**

1. Nancy Hensley – removed from the Substitute Teacher list effective 1/9/2020.

**New Hires:**

1. Teresa Boggs – hired as an Educational Coordinator and awarded a one-year contract effective 12/9/2019-8/31/2020 @ \$48,000.00 annually (Grade B). She is filling the vacancy due to the resignation of Mary Monoski.

**Changes:**

1. Tamara Bailey – promoted to the position of Transportation Coordinator and awarded a one-year contract effective 12/16/2019 – 8/31/2021 @ \$35,400.00 annually (Grade A). She is filling a new position created when a vacancy occurred due to the retirement of Kathleen Angelo.
2. Alicia Ayres – promoted to the position of 9-Month Bus Driver effective 1/6/2020 @ \$19,600.67 annually. She fills the vacancy due to the promotion of Tamara Bailey. Alicia was previously a 9-Month Bus Aide.

**Resignations/Retirements:**

1. Denise Davis – retiring from the position of Accounting Associate effective 2/1/2020. She has been with the program since December 1992.
2. Janet Rees – retiring from the position of Accounting Associate effective 2/1/2020. She has been with the program since June 1995.

**Layoff/Recall:** None

**Other:** None.

Motion: Ms. Elizabeth Calderone

Second: Ms. Mary Cunningham

## DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____

Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>  X  </u>	_____

The President declares the motion carried.

**Resolution 08 – 2020:**

Adopt the following resolution establishing a reserve balance fund for the Trumbull County Board of Developmental Disabilities.

**Whereas**, pursuant to Ohio Revised Code Section 5705.222(C), the Board may request the Trumbull County Auditor, by resolution, to establish a reserve balance account/fund for purposes of holding moneys that are not needed to pay for current operating expenses and not deposited in the Capital Improvement Fund, but that will be needed to pay for operating expenses in the future:

**Whereas**, the Trumbull County Board of Developmental Disabilities determined at their regularly scheduled meeting on January 27, 2020 through this resolution and pursuant to Ohio Revised Code Section 5705.222(C), hereby requests the Trumbull County Auditor to establish a reserve balance account/fund for purposes of holding moneys that are not needed to pay for current operating expenses but will be needed to pay for operating expenses in the future;

**Whereas**, The Trumbull County Auditor is authorized to establish said Reserve Balance Account/Fund upon receipt of a Resolution from the Trumbull County Board of Developmental Disabilities authorizing such; therefore be it

**Resolved**, that the we respectfully as President, and Secretary of the Trumbull County Board of Developmental Disabilities do hereby request the Trumbull County Auditor establish a Reserve Balance Account/Fund to be used by the Board for the purposes set forth in Ohio Revised Code Section 5705.222.

**Be it further resolved**, that the Secretary of the Board be and hereby is directed to transmit a certified copy of this resolution to the Trumbull County Auditor and the Trumbull County Board of County Commissioners.

Motion: Ms. Mary Cunningham                      Second: Mr. Mauro DiVieste

DISCUSSION

Roll Call:	Yea	Nay
Mr. Dominic Albanese	<u>  X  </u>	_____
Ms. Elizabeth Calderone	<u>  X  </u>	_____
Ms. Mary Cunningham	<u>  X  </u>	_____
Mr. Mauro DiVieste	<u>  X  </u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>  X  </u>	_____

The President declares the motion carried.

**IX. COMMUNICATION AND REPORTS BEFORE THE BOARD AND BOARD:**

- 1. Superintendent’s Report.
- 2. Board Correspondence.
- 3. Board Reports.
- 4. Statistics and Enrollment Figures.

**X. HEARING OF VISITORS**

**XI. ADJOURNMENT**

**Resolution 09 – 2020:**

Adopt a motion to adjourn.

Motion: Ms. Mary Cunningham

Second: Ms. Elizabeth Calderone

**DISCUSSION**

Roll Call:

	Yea	Nay
Mr. Dominic Albanese	<u>X</u>	_____
Ms. Elizabeth Calderone	<u>X</u>	_____
Mr. Lawrence Connelly	<u>X</u>	_____
Ms. Mary Cunningham	<u>X</u>	_____
Mr. Larry Larson	<u>Excused</u>	_____
Ms. Cynthia Poplyk	<u>Excused</u>	_____
Mr. Kevin Reilly	<u>X</u>	_____

The President declares the motion carried.

The President adjourned the meeting at 5:49 p.m.