

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 3.24

EMPLOYMENT STATUS

All employees of the Trumbull County Board of DD shall be classified as full-time, part-time, temporary, seasonal, intermittent or interim.

1. **Full-Time Employee** – an employee who works a permanent schedule of forty (40) hours per week or the standards work week as established by the Superintendent.
2. **Part-Time Employee** – an employee who works a permanent schedule of less than forty (40) hours per week or less than the standard work week as established by the Superintendent.
3. **Temporary Employee** – an employee hired for a limited period of time, fixed by the appointing authority, for a period not to exceed thirty (30) days.
4. **Seasonal Employee** – an employee who works a certain regular season or period of the year performing some work or activity limited to that season or part of the year.
5. **Intermittent Employee** – an employee who works on an irregular schedule which is determined by fluctuating demands of the work and is not predictable and is generally characterized as requiring less than one thousand hours per year.
6. **Interim Employee** – an employee hired to fill a vacancy created by the sickness or disability of a regular employee for the period of sickness or disability.

Adopted: 5/26/98

Updated: 7/24/2012