

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Procedure

Section 3.6

ADA COMPLAINT PROCEDURE

Any individual who believes he/she is subject to unlawful discrimination based upon disability may submit a complaint to the ADA Coordinator designated to carry out the Board's responsibilities under the Americans with Disabilities Act. An investigation will be conducted and a decision will be rendered by the ADA Coordinator or designated individual within fifteen (15) working days or as soon as possible thereafter.

If the individual is not satisfied with the decision of the ADA coordinator or designee, he/she may appeal to the Superintendent who shall consider the appeal of the employee or may designate an individual to conduct a further review and investigate the initial decision. The decision of the Superintendent is final; however, the individual may file a request for reconsideration to the Superintendent of his decision.

A record of the complaint and action taken will be maintained by the ADA coordinator. Nothing herein shall preclude an individual from filing a complaint with the US Department of Justice or any other Federal or State Agency. The use of this ADA complaint procedure is not a pre-requisite to the pursuit of other remedies.

Adopted: 6/24/85
Revised: 11/22/93
1/26/98
Updated: 7/24/2012