

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 8.23

FILE CONTENT

Purpose:

Files must be maintained on all recipients of HCBS Waiver services. In order that the Trumbull County Board of Developmental Disabilities may ensure compliance with minimum requirements as mandated by 5123:1-2-02, The Trumbull County Board shall adhere to the following procedures:

Procedure:

The following collateral must be filed for each HCBS Waiver recipient and must be maintained for a minimum period of three (3) years:

- Evidence of the date of application for the HCBS Waiver.
- Copies of assessments.
- Initial and subsequent ISP's, with completion dates and effective dates clearly indicated.
- Evidence of ICF/DD Level of Care; determination/redetermination of eligibility.
- Evidence of payment authorization for waiver services.
- Patient liability amounts and identification of HCBS Waiver provider(s) to whom such amount is assigned.
- Evidence of ISP reviews at least yearly.
- Evidence that the individual was provided an opportunity for a fair hearing if he/she was not given the choice of HCBS Waiver enrollment as an alternative to ICF/MR institutional care, if denied provider(s) of his/her choice; if denied service(s) of his/her choice.
- Identification of recipient's Service Coordinator.

Adopted: 10/27/97
Updated: 7/24/2012

References:
ORC 5123:1-2-02 (C)(1)(f)