

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 8.24

GUIDELINES FOR DEVELOPING HCBS WAIVER BILLING ACTIVITY FORMS

Purpose:

In order that the salary costs between HCBS Waiver administration activities and other program activities may be properly allocated and in order that the Trumbull County Board of Developmental Disabilities may ensure compliance with this section of 5123:1-2-02, the following procedures will be adhered to by the Trumbull County Board:

Procedure:

The Trumbull County Board will select which methodology it wishes to utilize for individuals spending less than 100% of their time performing HCBS Waiver administration activities, periodic versus continuous. This methodology will be utilized by all such individuals.

If utilizing the periodic methodology, the individual must document HCBS Waiver administration activities provided/delivered for one week each month.

If utilizing the continuous methodology, the individual must document HCBS Waiver administration activities provided/delivered on a daily basis.

On January first of each year, the Trumbull County Board may change the methodology to be utilized, providing that it has submitted such request in writing to the Ohio Department of Developmental Disabilities.

Adopted: 10/27/97
Updated: 7/24/2012

References:
ORC 5123:1-2-02 (E)(1)