

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 8.9 (Board Policy)
Section 5.16 (SACPM)

MAJOR UNUSUAL AND UNUSUAL INCIDENTS

Purpose:

The Trumbull County Board of Developmental Disabilities has the mandated responsibility to assist eligible individuals and their families in their effort to obtain appropriate services and to protect the safety and well-being of all eligible individuals with development disabilities in Trumbull County. This responsibility extends to:

- Individuals enrolled in Board programs or receiving services from the Board;
- Services and activities operated by the Board;
- Eligible individuals with developmental disabilities in the community;
- Employees and visitors on property under Board control.

The responsibilities include, in part, the appropriate and timely reporting of an alleged, suspected, or actual occurrence of an incident when there is reason to believe the health or welfare of an individual may be adversely affected or an individual may be placed at a likely risk of harm regardless of where the acts may have occurred and without regard to eligibility for Board services.

Policy:

It is the policy of the Board that all Board employees, Board members, or individuals under contract with the Board to provide specialized services will report any alleged, suspected, or actual occurrence of an incident when there is reason to believe the health or welfare of an individual may be adversely affected or an individual may be placed at a likely risk of harm. The Board will ensure the immediate investigation and/or evaluation, prompt implementation of corrective action and appropriate prevention measures for each occurrence of incidents, as well as, closure of incidents.

Applications:

This policy and the procedures developed under this policy shall apply to all full-time, part-time, substitute and contract employees of the Board and Board members while performing their duties regardless of where the acts may have occurred.

Any employee having knowledge of incidents as defined in this policy and failing to make a report, and any employee failing to perform assigned job functions shall be considered to have neglected his/her duty and shall be subject to disciplinary action.

The Board shall ensure staff employed in direct services positions are trained on the requirements of rule 5123:2-17-02, this policy, and corresponding procedures prior to direct contact with any individual. Thereafter, direct service employees shall receive annual training on the requirements of this rule including a review of health and welfare alerts issued by the Ohio Department of Developmental Disabilities since the previous year's training.


The Board shall ensure staff employed in positions other than direct services positions are trained on the requirements of rule 5123:2-17-02, this policy, and corresponding procedures, no later than ninety days from date of hire. Thereafter, these employees shall receive annual training on the requirements of this rule including a review of health and welfare alerts issued by the Ohio Department of Developmental Disabilities since the previous year's training.

Procedures corresponding to this policy shall be developed and implemented as required by appropriate rules and laws. The procedures will establish the criteria to differentiate Major Unusual Incidents from the Unusual Incidents as required by rule.

Policy and procedures shall be reviewed periodically to ensure compatibility with the most recent applicable mandates of the Ohio Revised Code and Administrative Rules which apply to the Trumbull County Board of Developmental Disabilities.

Adopted: 1/26/98
Revised: 12/28/98
9/25/2000
8/24/2009
8/26/2013
3/25/2019

References:
OAC 5123:2-17-02
ORC 5123.50
ORC 5123.51
ORC 5123.52
ORC 5123.542
ORC 5123.61
ORC 5123.611
ORC 5123.612
ORC 5123.614
ORC 5123.62


Board President


Superintendent