

# TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

## Policy

## Section 9.12

### BUS ACCIDENTS

- A. Any Vehicle Operator employed by the Trumbull County Board of Developmental Disabilities who is involved in an accident with a Board vehicle (hereinafter defined as vehicle(s) that are "owned, rented, or leased" by the Board) and it is determined by the Local Law Enforcement Agency that the employee was at fault due to negligence, said driver shall be required to re-enroll in the "Basic Bus Driver's Education Program" sponsored by the State Department of Education and conducted by school personnel within Trumbull County.
1. The Transportation Supervisor shall initiate necessary arrangements and schedule said driver into the retraining program at the earliest time possible.
  2. The driver shall be responsible for satisfactory completion of the retraining course including all fees and providing necessary evidence of satisfactory completion of course.
  3. Verification of satisfactory completion of the re-training course shall be submitted to the Superintendent or his designee within five (5) days after completion of the course.
  4. A driver's failure to comply with this policy or failure to satisfactorily complete the re-training course shall be grounds for termination.
- B. A driver who becomes involved in an accident (2nd offense) within a five year period due to the driver's own negligence as determined by the Local Law Enforcement Agency shall be grounds for suspension and/or termination.
- C. Any moving violation while driving a Board vehicle, other than speeding, will result in a three-day suspension for each citation up to a total of six (6) points in a two (2) year period with a maximum of twelve (12) points in a ten (10) year period. Three such suspensions will result in automatic dismissal.
- D. If a driver is cited for driving under the influence of alcoholic beverages, drugs, etc., the employee will be terminated.
- E. All accidents must be immediately reported to the police department in whose jurisdiction the accident occurred and to the TCBDD Transportation Supervisor as well as all required paperwork completed as soon as possible. Failure to do so will result in automatic termination.
- F. All accidents shall be carefully investigated by the Administration, taking into consideration the weather conditions, etc., upon arriving at a final disposition of each case as it involves the future and continued employment of said driver.

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