

## TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 9.8

### NON-CDL DRIVER QUALIFICATIONS

All Non-CDL Vehicle Drivers employed by the Trumbull County Board of Developmental Disabilities who transport individuals, at a minimum shall:

1. Have a minimum of five (5) consecutive years of licensed driving experience;
2. Show evidence of an annual driver abstract from the Ohio Department of Highway Safety, Bureau of Motor Vehicles with no more than eight points and/or no six point convictions within the last twenty-four months. The Trumbull County Board of Developmental Disabilities may require less points than Ohio Administrative Code at their discretion.
3. Hold a valid driver's license;
4. Have proof of financial responsibility or be insured by the Board;
5. Have a satisfactory report from the State Bureau of Criminal Identification and Investigation prior to hiring as a vehicle driver;
6. Pass an annual physical examination in compliance with the then current rule or 3301-83-07 of the OAC;
7. Complete Pre-Service training requirements as required by OAC 3301-83-06;
8. Complete two (2) hours of annual in-service training.
9. Hold a current and valid "American Red Cross" CPR and First Aid certificate;
10. Have a negative pre-employment drug test.

The Administration shall maintain, in personnel records, evidence that each vehicle driver meets these minimum qualifications.

Only CDL staff will operate any vehicle that is transporting an individual or individuals who utilize a wheelchair.

Adopted: 8/28/06  
Updated: 7/24/2012

**Reference:**  
OAC 5123:2-1-03  
ORC 3301-83-06