

TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Policy

Section 5.14

HOLIDAYS

A. All full time employees are entitled to the following ten (10) holidays:

- New Years Day ----- First Day of January
- Martin Luther King Day----- Third Monday in January
- Friday Before Easter
- Memorial Day----- Fourth Monday of May
- Independence Day ----- Fourth Day of July
- Labor Day----- First Monday in September
- Thanksgiving Day ----- Fourth Thursday in November
- Day after Thanksgiving----- Fourth Friday in November
- Day before Christmas ----- Twenty-Four Day of December
- Christmas Day----- Twenty-Fifth Day of December

B. If a holiday falls on Saturday, it will be observed on the preceding Friday; if it falls on Sunday, it will be observed on the following Monday.

C. If a holiday occurs while an employee is on vacation or sick leave, vacation or sick leave will not be deducted from the employee's accrued balance. Employees in inactive pay status are not entitled to holiday pay.

Adopted: 5/26/98
Updated: 7/24/2012